

WESTERN HEALTH & SOCIAL CARE TRUST

**Notes of the Carers Steering Group meeting held
on 22nd April 2016 commencing at 10.00 am in
Conference Room, Tyrone and Fermanagh Hospital**

Present:	<p>Ms Deirdre Walker, Asst Director Social Care Ms Sylvia Crawford, Locality Services Manager (A) Ms Tara Boyle, Carer Representative Ms Dympna McNamee, Carer Representative Ms Catherine Carlin, Head of Service Physical Disability (A) Mrs Mary O'Neill, Carer Representative Mrs Laura Ritchie Carers Development Worker (SS) Mrs Geraldine McLaughlin, Carers Development Worker (NS) Mrs Ann McDuff, Asst Director, Women's and Children's</p>	
Apologies:	<p>Mrs Cathy Magowan, Carer Support Co-ordinator Mr John McCosker, Head of Service Residential Care, Social Work Lead Adult Mental Health Mrs Mairead Coyle, Carer Representative Mrs Ann Begley, Carer Representative Mrs Rosaleen Harkin, Asst Director Learning Disability Mrs Mary Moore, Carer Representative Mrs Christine Ritchie, Carers Representative</p>	
In Attendance:	<p>Mrs Noreen Kettles, MeUtd</p>	
		Action
1.	<p>WELCOME/CHAIRMAN'S REMARKS</p> <p>Ms Walker welcomed everyone to the meeting and introductions were made.</p>	
2.	<p>MINUTES OF LAST MEETING</p> <p>Minutes were signed off as an accurate reflection of last meeting.</p>	
3.	<p>MATTERS ARISING</p> <p>Carers Strategy Self Audit Update – At the last meeting Mrs Magowan requested that the Carers Satisfaction Surveys were forwarded when</p>	

	<p>completed. Staff were asked to confirm this has been completed.</p> <p>Carers Handbook Update – Amendments were made to Carers Handbook and this has now been approved for printing.</p> <p>Scoping Exercise in Carers Support / Assessment in Staff Induction and Supervision - Mrs Magowan has drafted a memo to go from Kieran Downey and Alan Corry-Finn to all teams to reinforce the importance of completion of Carer Assessments which will be circulated this week. It was also acknowledged that links have been made with the Social Services Training Team re training on Carers Assessment development programme.</p> <p>Carers Support Business Card - This is currently with the printers and will be circulated to GPs and pharmacies.</p>	
<p>4.</p>	<p>PRESENTATION – NOREEN KETTYLES, ME UNLTD</p> <p>Mrs Kettyles presented Me UnLtd’s Big Lottery project. Mrs Walker thanked Mrs Kettyles on behalf of the Forum for taking time out to come and share this informative presentation.</p>	
<p>5.</p>	<p>CARERS WEEK EVENTS 2016</p> <p>Invitations have gone out for the Carers Week Events for 2016 as follows:-</p> <ul style="list-style-type: none"> • Tuesday 7th June 2016 — City Hotel, L/Derry • Wednesday 8th June 2016—Silverbirch Hotel, Omagh (Evening event) • Thursday 9th June 2016 — Killyhevlin Hotel, Enniskillen <p>The week commences with a workshop by Siobhan Heaney from Singtonicity at the Derry City Hotel event on Tuesday. An additional event has been added this year in the evening time to accommodate carers who cannot avail of daytime events due to caring or employment. Events conclude on Thursday with an inspiring keynote speaker Christy Kenneally. Christy is an author and broadcaster who has recently launched a self help book promoting positive mental health. He is an entertaining and inspirational speaker. The regional Young Carers Service delivered by Barnardos will be running some events for young people known to the service during Carers Week.</p> <p>Mrs O’Neill also advised of two additional events, the launch of Carers Week on 6th June in Stormont and on 10th June a Carers NI conference will be held in Derry. It was agreed that a calendar and would be drawn up of all Carers events and circulated.</p>	
<p>6.</p>	<p>CARERS STEERING GROUP WORKSHOP 11.03.16</p> <p>The PCOPS Carers Steering Group Workshop took place on 11th March 2016 with the aim of developing a work plan for the group and to aid the implementation to the Carers Strategy. Steering group members provided</p>	

	<p>ideas for improvement on 3 key themes:-</p> <ul style="list-style-type: none"> • Education and Training • Communication • Roles and Responsibilities. <p>In order to focus on what actions are required to implement 'quick wins' and 'medium to long actions' it was agreed that subgroups would be set up to populate the action plan. Mrs Walker agreed to send out a communication seeking nominations to sit on these subgroups.</p>	D Walker
7.	<p>A.O.B.</p> <p>None</p>	
8.	<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>22nd July 2016 at 10.00 am in Boardroom, Post Graduate Centre, Tyrone County Hospital, Omagh</p>	

Signed: _____
Deirdre Walker
Asst Director Adult Safeguarding

Date: _____