

WESTERN HEALTH & SOCIAL CARE TRUST

**Notes of the Carers Steering Group meeting held
on 18th January 2017 commencing at 10.00 am in
Conference Room, Estate Services, Tyrone and Fermanagh Hospital**

<p>Present:</p>	<p>Ms Deirdre Walker, Asst Director Social Care (Chair) Mrs Cathy Magowan, Carer Support Co-ordinator Mrs Mary Millar, Carer Representative Mrs Mary Moore, Carer Representative Mrs Kay Devine, Commissioning Support Manager, HSCB Ms Catherine Carlin, Head of Service Physical Disability (A) Mrs Geraldine McLaughlin, Carers Development Worker (NS) Mrs Rosaleen Harkin, Asst Director Learning Disability Mr Alex Reilly, Carer Representative Ms Dympna McNamee, Carer Representative</p>	
<p>Apologies:</p>	<p>Ms Tara Boyle, Carer Representative Mrs Mairead Coyle, Carer Representative Mrs Ann McDuff, Asst Director Women's and Children's Mr John McCosker, Head of Service Residential Care, Social Work Lead Adult Mental Health Mrs Christine Ritchie, Carer Representative Ms Sylvia Crawford, Locality Services Manager (A) Mrs Cathy Glass, Nursing Services Manager, Trauma & Orthopaedics Mrs Ann Begley, Carer Representative</p>	
<p>In Attendance:</p>		
		Action
<p>1.</p>	<p>WELCOME/CHAIRMAN'S REMARKS</p> <p>Ms Walker welcomed everyone to the meeting and introductions were made.</p>	
<p>2.</p>	<p>MINUTES OF LAST MEETING</p> <p>One amendment was made to minutes of last meeting - apology from Ms McNamee. The remainder of the Minutes were signed off as an accurate reflection of last meeting.</p>	

<p>3.</p>	<p>MATTERS ARISING</p> <p>Scoping Exercise in Carers Support / Assessment in Staff Induction and Supervision – Ms Walker agreed to raise at the Social Work Leads meeting. It was also agreed that the Carers Support Team’s Induction Programme would be circulated for consideration.</p> <p>Update Carers Support Funding (Carers Cash Grants) – Uptake has increased generally. Carers Support are now at the stage of reviewing documentation for next year.</p> <p>Carers Assessment Regional Stats – Tim Fagan, Information officer, is interested in completing a piece of work around the value of Carers Assessment and has also made us aware of imminent changes to the Carers Assessment return. In the March return, we are obliged to include information relating to outcomes of assessments completed, ie, what services/actions were recommended as a result of the assessment. Discussion also took place around more education about Carers Assessments which could be shared with other professional forums.</p> <p>Carers Representation Carer Champions – It was agreed to approach Nuala Mangan re representative to sit on this group from ALD.</p>	<p>D Walker</p>
<p>4.</p>	<p>CARERS INFORMATION BOOKLETS FOR PCOPS AND ADULT LD</p> <p>Adult LD information booklet has been finalised. PCOPS booklet for Omagh and Fermanagh has been circulated to PCCCs for comment. Once amendments have been made this will also be implemented.</p>	
<p>5.</p>	<p>UPDATE ON CARER / STAFF INFO EVENTS</p> <p>The staff information event held in SWAH was disappointing. Limavady, Derry and Strabane events were very successful. It was suggested that information on these events should be cascaded to staff through team meetings to ensure improved attendance.</p>	
<p>6.</p>	<p>PLANS FOR CARERS WEEK EVENTS</p> <p>Carers Week starts on 12th June 2017. The venues for Carers Week 2017 have been booked. The team will use the same format as last year. 13th June 2017 event will take in Killyhelvin with the Accolade choir, 14th June 2017 Silverbirches (evening event) with Christy Kenneally and 15th June 2017 White Horse with Christy Kenneally.</p>	
<p>7.</p>	<p>CARERS ASSESSMENT TRAINING</p>	

	Discussion has taken place with Maureen McCloskey re Carers Assessment training being targeted at Team managers and also reviewing Carers Assessment training. Discussion took place on a carer representative being in attendance at the training to promote the value of Carers Assessment.	
8.	ESCALATION FROM HOSPITAL QUESTIONAIRES A piece of work is being completed regionally by HSCB around Discharge Resolution re Escalation policy in hospital. HSCB have set a group with a view to having a uniformed approach. An engagement event will be held to look at the Western Trust's policy and other Trust policies and to get feedback from carers / service users with a view to developing a template. Ms Walker will approach each Directorate to get nominations.	D Walker
9.	HSCB NEW CARERS SUPPORT WEB PAGE The Board's new Carer Support web pages were launched on Carers Rights Day 2016 and can be found at www.hscboard.hscni.net/support-for-carers/	
10.	CARERS NI REPORT AND CARERS GUIDE The Carers NI Report and Carers Guide were also officially launched on Carers rights Day 2016 and can be accessed on www.carersuk.org/missingout and www.carersuk.org/northernireland/policy/looking-after-someone-northern-ireland	
11.	PROGRESS OF WORKSHOP Work on the Carers Workshop had been put on hold to focus on the Carers Strategy. Discussion on took place on how to now progress this work and it was agreed to start with a communication strategy It was agreed to set a date on 9 th February for another workshop and the outcomes from last workshop will be resent to this group.	D Walker
12.	A.O.B. Ms McNamee took this opportunity to formally thank Cathy Magowan and Geraldine McLaughlin for their ongoing support.	
13.	DATE, TIME AND VENUE OF NEXT MEETING 12 th April 2017 at 10.00 am in Conference Room, Main Building, Tyrone and Fermanagh Hospital.	

Signed: _____
Deirdre Walker
Asst Director Adult Safeguarding

Date: _____