

WESTERN HEALTH & SOCIAL CARE TRUST

**Notes of the Carers Steering Group meeting held
on 21st October 2016 commencing at 10.00 am in
Oakhill / Spruce / SWAH**

Present:	<p>Ms Deirdre Walker, Asst Director Social Care Mrs Cathy Magowan, Carer Support Co-ordinator Mrs Laura Ritchie Carers Development Worker (SS) Mrs Mary Millar, Carer Representative Mrs Mary Moore, Carer Representative Mrs Kay Devine, Commissioning Support Manager, HSCB Ms Catherine Carlin, Head of Service Physical Disability (A) Mr John McCosker, Head of Service Residential Care, Social Work Lead Adult Mental Health Mrs Christine Ritchie, Carer Representative Ms Sylvia Crawford, Locality Services Manager (A) Mrs Geraldine McLaughlin, Carers Development Worker (NS) Ms Margaret Dolan, Community Services Manager, Learning Disability</p>	
Apologies:	<p>Ms Tara Boyle, Carer Representative Mrs Mairead Coyle, Carer Representative Mrs Ann McDuff, Asst Director, Women's and Children's Mrs Rosaleen Harkin, Asst Director Learning Disability</p>	
In Attendance:		
		Action
1.	<p>WELCOME/CHAIRMAN'S REMARKS</p> <p>Ms Walker welcomed everyone to the meeting and introductions were made.</p>	
2.	<p>MINUTES OF LAST MEETING</p> <p>Minutes were signed off as an accurate reflection of last meeting.</p>	
3.	<p>MATTERS ARISING</p> <p>Scoping Exercise in Carers Support / Assessment in Staff Induction and Supervision – The importance of looking at the induction programme to raise</p>	

	<p>awareness re the carers agenda was reinforced at the last meeting. Ms Walker agreed to raise at the Social Work Leads meeting. It was also agreed that Mrs Magowan would link with the Senior Practitioner for SW Governance PCOPS who will carry out an audit re this.</p>	<p>D Walker C Magowan</p>
<p>4. FOLLOW ON FROM WORKSHOP</p>	<p>It was advised that some items from from the workshop would be progressed.</p>	
<p>5. CALENDER OF CARERS EVENTS / TRAINING</p>	<p>A calendar of carers events is kept on a shared drive within the Carers Team. All information / events including training are recorded on this calendar. Discussion took place on the sharing of this information with Programmes of Care. It was advised that Carers Assessment training should be attended every three years. The recording of Carers Assessments is emphasised in this training Discussion took place on making Carers Assessment training part of mandatory training which is one of the recommendations of the Strategy Self Audit.</p>	
<p>6. UPDATE IN CARERS SUPPORT FUNDING (CARERS CASH GRANTS)</p>	<p>Adult Learning Disability – There has been an increase in uptake with the restructure within Adult Learning Disability. Carers Cash Grants will continue to enhance the services they deliver. At expected spend at this point in time.</p> <p>Adult Physical Disability – Fully spent.</p> <p>Adult Mental Health – Spent over half.</p> <p>Childrens Disability - This programme do not use the Carers Cash Grant scheme. An update from Mrs McDuff on how they are utilising the Carers Support Funding will be requested.</p> <p>PCOPS – Southern Sector have spent two thirds of their funding. Northern Sector have spent under half.</p> <p>Discussion took place on completing a piece of work re the allocation of funding for each Programme of Care.</p>	
<p>7. ME UNLTD CONTRACT 2016/17 ‘IT’S ALL ABOUT SKILLS’</p>	<p>Me Unltd deliver personal development programmes. “It’s all about skills” covers basic first aid, healthy eating, etc. Noreen Kettyles is currently working on the programmes and these will forwarded to all Programmes of Care with a request to promote.</p>	

8.	<p>CARERS STRATEGY SELF AUDIT</p> <p>This audit is being completed regionally. The 170 recommendations have been responded to and evidence forwarded to David Pettigrew to compile regionally and this will be shared when completed. The Carers handbook has been updated. The business cards are being brought to Carers Assessment training and carers events.</p>	
9.	<p>CARERS ASSESMENT REGIONAL STATS</p> <p>Discussion took place on why the Western Trust Carers Assessment statistics are substantially lower than the rest of the Trusts. It was advised that there were issues with recording of same and staff should be encouraged to be more proactive in both completing assessments and recording information collected in CA1 feeder form. Ms Walker agreed to do a piece of work on Carers Assessment and share with the group</p>	D Walker
10.	<p>CARERS ASSESSMENT TRAINING</p> <p>Carers Assessment training took place on 20th September and 11th October and evaluations reported positive feedback. Another session is planned for 25th October and staff can still register.</p>	
11.	<p>CARERS RIGHT'S DAY 25TH NOVEMBER 2016</p> <p>The Communications Department will be promoting the Carers Right's Day through social media.</p>	
12.	<p>CARERS WEEK 2017 (12TH – 18TH JUNE)</p> <p>At present the team are looking at venues for next year. The intention is to use the same format as this year.</p>	
13.	<p>CARERS REPRESENTATION / CARER CHAMPIONS</p> <p>Discussion took place on carer representation on this forum. At present there is no representative from Children's Disability. Discussion took place on Carers Champions within each Programme of Care and it was agreed to take this forward with team leaders within each Programme of Care.</p>	C Magowan
14.	<p>UPDATE ON CARERS FORUMS</p> <p>A summary of Carer groups within each Programme of Care was shared. Mrs</p>	C Magowan

	Magowan to link with Ms Amanda McFadden re Mental Health.	
15.	A.O.B. None	
16.	DATE, TIME AND VENUE OF NEXT MEETING Wednesday 18 th January 2017 at 10.00 am in Conference Room, Estate Services, Tyrone and Fermanagh Hospital.	

Signed: _____
Deirdre Walker
Asst Director Adult Safeguarding

Date: _____