

# How we use your information



We need your information to take care of you



We will talk to you, or your mum or dad, or those that look after you



We will keep your information safe

We will only use it for as long as we need to and only discuss it with people who need to know



Sometimes you can see what we write down about you



Ask mum, dad, the person who is looking after you or one of us, for help



For further information contact the Information Governance Department on 02871 611196